Remember to close out all club treasurer books on June 30, 2018. Your books should include all information from July 1, 2017 – June 30, 2018. If you have questions, please call the Extension Office. Treasurer books and Annual Financial Summary Forms were due to the Extension Office by September 15th!

990-postcards **MUST** have been completed by OCTOBER 15th!!!!! You must send in a copy of your completed postcard to the Extension Office. Please also remember that copies of your club’s bank statements are now required by the State 4-H Office.

The following paperwork is **due to the CC Extension Office by November 1st!!!!**
- 4-H Charter Renewal Application
- Annual Property Inventory
- Affirmative Action Update
- Public Relations Efforts by Clubs
Our newest educators, Amber and Kira, were able to showcase their specialties during Carroll STEM Day on November, 19th! Covering both STEM and Environmental Science, everyone learned science topics while engaging in fun and hands-on activities! Kira and Amber are very excited about the turn out of STEM day and look forward to more programming in the future!

PROJECT RECORDS DUE

Project Records are due to the CC Extension Office from club leaders on Monday, November 26, 2018. Individual club leaders will need to set the date due to them. If you participated in the following areas (ALL MARKET ANIMALS, Rabbit, Poultry, Horse, Photography and/or Garden) at the 2018 Carroll County 4-H/FFA Fair, you MUST turn in a completed project record to be eligible for the 2019 CC 4-H/FFA Fair. See the attached Tips for Project Records for 2018 for additional information. Please follow this link to the Carroll County Extension website for the correct project records:
http://extension.umd.edu/carroll-county/4-h-youth/4-h-member-resources

**Please staple rather than paper clip supplemental pieces (photos, etc.) to project records**

Project Record Judging will take place on Saturday, December 1st and December 8th beginning at 9 am

SENIOR PORTFOLIO WORKSHOP

The Senior Portfolio Workshop will be held at the Extension Office on Tuesday, November 6th from 9:30am-2:00pm. You will have the opportunity to build your 4-H resume. The afternoon session will help you with interviewing skills through mock interviews and give tips on how to dress. All seniors and last year intermediates are welcomed to attend. Don't miss out on this opportunity!! This is a great time to work on your interview skills for any opportunity. RSVP to the Extension Office by Friday, November 2nd if you plan on coming in to work on your resume. Please plan on bringing a laptop if available. If not, please let us know. If you have questions, contact Becky at 410-386-2760 or bridgewa@umd.edu.

2019 Senior Portfolio Essay Question: “Describe your most significant 4-H experiences and how they contributed to your personal growth as shown by attitude, insights, and life skills gained.”
4-H PROMOTIONAL CONTEST

Thank you to all of our 4-H clubs for promoting 4-H during National 4-H Week! We had twelve club displays located in various places in Carroll County.

Window Display – Champion – Carroll County Livestock 4-H Club
Table Top Display – Champion – Hampstead 4-H Club
Grand Champion Display – Carroll County Livestock 4-H Club
Res. Grand Champion Display – Hampstead 4-H Club

Thanks to Progressive Clovers 4-H Club, Fine Feathered Friends 4-H Club, Sam’s Creek 4-H Club, Lineboro 4-H Club, Chevonaire Dairy Goat 4-H Club, Gaither 4-H Club, Clover Buddies 4-H Club, Rolling Clovers 4-H Club, Deer Park 4-H Club and Everything Equestrian 4-H Club for also showing your 4-H pride this year, too!

LIVESTOCK SKILLATHON

Interested in learning about Breeds of Livestock, Equipment, Cuts of Meat, and more? Come to learn for the contest in March, or just come to the sessions you want to learn about! Practices will start at 7pm.

Date to put on your calendar: November 1st

Contact at 301-667-0559. I may not be able to answer right away due to my job, but I will try and get to you ASAP! My email is kgordon80@aol.com. Again, I will try to respond ASAP. I will need your emails and a phone number to reach you on short notice if we need to cancel a session for some reason.

Thanks for coming and I hope you enjoy this program!! I think it is very worthwhile!
-Kathy Gordon
**SMALL ENGINES WORKSHOP**

A Small Engine and Lawn Mower Workshop will be held at FSK High School on **Saturday, December 8th** (Snow date: December 15th) from 9 am – 2 pm. The workshop will focus on disassembling and assembling small engines to the best way to operate a lawn mower safely. More information found attached below:

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**MARYLAND 4-H STATE COUNCIL**

Applications are now available for General Membership and Officer Candidates for the 2019 Maryland 4-H State Council. The State Council is Maryland’s premier 4-H leadership opportunity for 4-H’ers age 13-18. Youth who wish to serve on the State Council must upload the completed/signed Membership Application, 4-H Resume, and Cover Letter to the State Council Portal by 11:59 pm on **December 1, 2018**. More information can be found at: [http://extension.umd.edu/4-h/4-h-program-areas/maryland-4-h-state-council](http://extension.umd.edu/4-h/4-h-program-areas/maryland-4-h-state-council).

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**2018 NATIONAL TRIP DEADLINE**

If you are a senior 4-H member and would like to apply to be awarded a National Trip, then it’s time to start thinking about that senior portfolio! Trips for Senior Portfolios include National 4-H Congress, Camp Minniwanca, West Virginia Older Members’ Conference and Virginia 4-H Congress. If you are applying for a National Trip, don’t forget to fill out an application at [http://extension.umd.edu/4-h/youth-families/awards-recognition](http://extension.umd.edu/4-h/youth-families/awards-recognition). All senior portfolios are due on **January 4, 2018** to the Extension Office. If you would like help or advice on putting together a senior portfolio, please call Becky at the Extension Office. National Trip Interviews will be conducted on **January 9, 2018 from 9am-3pm** at the CC Extension Office.

**The 2019 Essay Topic:** “Describe your most significant 4-H experiences and how they contributed to your personal growth as shown by attitude, insights and life skills gained.”

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**UME VOLUNTEER TRAINING**

Would you like to be a University of Maryland Extension Volunteer? Are you helping out at club meetings with projects or activities? Do you have parents in your club who have expressed an interest in being a 4-H volunteer? All adults who are working within our program should go through this training.

The next UME training will take place on **Thursday, January 3, 2017 at 6pm**. Registration is required, so please call the Extension Office at 410-386-2760 if you are interested in the next training.
STEER WEIGH-IN

We have scheduled steer weigh in for **Saturday, January 5th at the Ag Center TRP Building beginning at 8am until 11am**. Because of the location, all steers/heifers must be on a halter and reasonably broken! Market Animal Registration forms and AnSc Code of Ethics can be found at the Extension Office or from your club leader. **Remember, the registration form is a 2-part form. You must turn in the form intact. Remember to sign the front and back of the form.**

Your copy will be given to you on the day of weigh-in. If you have questions, call 410-386-2760. **Registration forms are due to the CC Extension Office by Tuesday, January 5th. Tag cost is $2 per steer/heifer.** Make checks payable to CCEAC.

BLAH'S

Beat the Midwinter Blah's will be held on **Saturday, February 1st and Sunday, February 2nd** at the Carroll County Extension Office and Ag Center. Please mark the date on your calendar now and plan on joining us for this informative and fun day! **Attached to the October Tribune was a form requesting classes for the Blahs.** If you are interested in teaching, please be sure to fill out the form and return it to the Extension Office by **November 2nd**. If you want to teach but don't know what to do, **let us know, we have lots of ideas!**

DIAMOND CLOVERS

Are you working toward achieving levels 1 thru 5 of the Diamond Clovers Award? They are due to the 4-H Office by **February 4, 2019 (or earlier)!** All of the Diamond Clover forms can be found on the Carroll County Extension website. If you have questions, please contact the Extension Office.

DAIRY SKILLATHON

A new State Dairy Skillathon contest will be offered in 2019 and the best part about it is it will be held at the Carroll County Extension Office on Saturday, **February 9, 2019**! The contest will have stations to Identify Breeds, Equipment, Feeds, Genetics, Animal Care, Dairy Products, Anatomy & Physiology. More information can be found at the end of this Tribune.

HORSEMAN'S PARTY

It's that time of year for recognizing the outstanding 4-H members and volunteers that are involved with the Maryland 4-H Horse program. Make plans to attend the Annual Horseman's Party on **Sunday, February 24, 2019 at Laurel Race Park**. Youth and volunteers will be recognized during this event.

For more information, visit:
**HORSE BOWL**

Do you have an interest in learning more about horses, but don’t own one? No worries, you can still participate in all the fun horse related events! Take a chance and come out to Horse Bowl practices to learn everything you ever wanted to learn about horses plus much more than you ever dreamed!

Practices will be held at the Extension Office starting at 7pm starting in January 2019.

More dates will be announced, as soon as we know when the state Horse Bowl contest will be held in March. If you have questions, please call the Extension Office.

**RESIDENTIAL CAMP ADULT/YOUTH STAFF NEEDED**

The Carroll County Residential Camp adult staff spend two weeks at Hashawha Environmental Center assisting the Youth Leaders in creating a safe and productive camp environment. Volunteers will need to participate in training (consisting of one day in January and several throughout the spring). Applications are due on **December 3rd** and are attached at the end of the Tribune. If you have any questions, please contact Kira Huber (**khuber12@umd.edu**) or Amy Petkovsek at (**amy.petkovsek@gmail.com**).

**PAPER RETRIEVER**

Don’t forget that we have Paper Retriever containers at the Extension Office for everyone to recycle their paper products. Any paper items (excluding food products) such as paper, cardboard, phone books, books and magazines can be dropped off. Don’t forget...this serves
as a year round fundraiser for the Carroll County 4-H Program. Pass the word to help us with our fundraising efforts.

SCHOLARSHIPS

Don't forget a book filled with a variety of scholarships is available to view at the Extension Office. Make sure to stop in and take a look at these great opportunities. Some new opportunities were just added in late May.

CLUB LEADER UPDATES

Newspaper Articles – When sending in an article/picture to the newspaper, please send it to Becky and we will get it on the Extension Website.

Ag Center Building Use – When reserving a building with the Ag Center, please follow these steps.
1. Call a 4-H Educator.
2. Give a reason you need the building. If we can accommodate you at the Extension Office, that will be our first option.
3. If an Ag Center facility is still needed, the 4-H Educator will make the reservation for your club.

CC 4-H/FFA FAIR

Everyone is welcome to participate in Fair Board meetings held at the Extension Office. The next meeting date is **November 28, 2018 at 7pm**.

Too Many Ribbons or Trophies? Don’t throw them away! Bring them to the Extension Office or to a Fair Board meeting. The Fair will recycle them for next year! So don’t throw them out, let’s recycle!

It’s not too late to send your thank you to Bowman’s Feed Supply for your fair shirt and any Superintendent for the departments you entered. *We should always remember to show our gratitude and appreciation.*

Indoor Building Updates: There will be a meeting of Indoor Building Superintendents on **Monday, November 19th at 7PM in the library at the Extension Office**. This is for all superintendents, excluding Foods Department Superintendents. We will be reviewing rule changes and any other changes for the 2019 Fair. If you plan to stay as Superintendent in your department, do not miss this meeting! If you cannot attend and have some new classes or rules or changes to classes or rules, please have them to Sandy by January 1, 2019.

Cookie Season is Coming! – Fair memories are still fresh in our minds, so it’s hard to believe that the holidays are just around the corner. Each year the Fair Board likes to recognize and
show our appreciation to those businesses and individuals who so greatly support the fair. The Carroll County 4-H & FFA Fair Board is asking 4-H members to assist the Fair Board with baking homemade cookies for the Fair’s Gold Sponsors.

- Cookies are to be homemade and not chocolate chip.
- We need at least 6 dozen of each type of cookie.
- The more cookies the better! Please deliver cookies to the Extension Office on Tuesday, November 27th or Wednesday, November 28th. If you cannot make the delivery to the Extension Office on either of those days, please contact Vicki Wagner at morningchoicefarm@verizon.net or Becky Stem at bstem24@comcast.net to make other arrangements.

**KEEPING UP WITH CARROLL 4-H CLUBS**

**5th Annual Lineboro Holiday Bazaar**
Join Lineboro 4-H Club for their Annual Lineboro Holiday Bazaar! Come out for Holiday shopping, food and even a photo with Santa! Doors open at **9am-2pm on November 24th at Lineboro Fire Hall**. For more information, contact Audrey at audreywa7@comcast.net or Marci at jboerner4@hotmail.com.

**Peace, Love, Dolls**
Have old Barbies, dolls, or action figures? Help Peace, Love, Dolls- an organization created by Makenna Steele, a Junior Ambassador, collect for the holidays. Makenna primarily collects Barbie Dolls and Action figures. She then cleans them, repairs them and packages them. She works with local groups such as: Social Services, Boys and Girls Club, Together We Own, Montgomery County Paramedics, and anyone else in need of dolls and action figures. How can you help? During the month of **November** drop off your items at any of the locations listed:
- CC Extension Office- 700 Agricultural Drive Westminster MD 21157
- MT. Laney- 5400 Enterprise St Eldersburg, MD 21784
- Local Homestead Products- 2425 Marston Rd New Windsor MD 21776
- Outlaw Barbeque- 1300 N. Math St, Hampstead MD 21074

**Sam’s Creek Family Art Night**
Support Sam's Creek 4-H Club by participating in the Family Art Night Fundraiser! The event will take place at the **New Hope United Church on Saturday, November 10th** with doors opening at **6pm**! The cost to attend is $35 per every two people, $13 for each additional. 20% of all proceeds will be donated. To register, please follow: https://app.getoccasion.com/p/n/kfHr7ctC?utm_campaign=products_integrate&utm_medium=page&utm_source=website

Carroll County 4-H Youth Development
Phone: 410-386-2760
University of Maryland Extension Toll-Free: 888-326-9645
700 Agriculture Center Fax: 410-876-0132
Westminster, MD 21157-5700
[http://extension.umd.edu/carroll-county](http://extension.umd.edu/carroll-county) - The Carroll County 4-H Website. Find the Tribune online, plus other forms and information for youth and leaders.
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The information given herein is supplied with the understanding that no discrimination is intended and no endorsement by University of Maryland Extension is implied.

If you have a disability that requires special assistance for your participation in a program, please contact the Carroll County Extension Office at 410-386-2760, fax: 410-876-0132, two (2) weeks prior to the program.

**DATES TO REMEMBER**

Check out the University of Maryland Extension Carroll County website for the most up to date calendar and a look ahead into 2019 at: [http://extension.umd.edu/carroll-county/4-h-youth](http://extension.umd.edu/carroll-county/4-h-youth)

**November**
- 1 Livestock Skillathon Practice, CC Extension Office, 7pm
- 2 Beat the Midwinter Blahs CLASS FORMS DUE TO EXT. OFFICE
- 6 Senior Portfolio Workshop, CC Extension Office, 9am
- 12 EXTENSION OFFICE CLOSED, Veteran's Day
- 16-18 Volunteer and Teen Forum, Ocean City, MD
- 22-23 EXTENSION OFFICE CLOSED, Thanksgiving
- 19 Indoor Superintendents Meeting, CC Extension Office, 7pm
- 26 Project Records Due to the Extension Office

**December**
- 2 Fair Board Meeting, CC Extension Office, 7pm
- 1,8 Project Record Judging, CC Extension Office, 9am
- 8 Small Engines Workshop, FSK High School
- 25 EXTENSION OFFICE CLOSED, Holiday Break
- 26-28 Youth and Adult Camp Interviews, CC Extension Office
- 31 EXTENSION OFFICE CLOSED, New Year's Eve
- 1 EXTENSION OFFICE CLOSED, Happy New Year!

**January**
- 1 EXTENSION OFFICE CLOSED, Happy New Year!
- 3 Volunteer Training, CC Extension Office, 6pm
- 4 Senior Portfolios Due
- 5 Steer/Commercial Heifer Tagging and Weigh-In, TRP 8-11am
- 9 National Trip Interviews
- 20 Maryland 4-H Gala, Martin's West- Baltimore
- 21 EXTENSION OFFICE CLOSED, Martin Luther King Jr. Day

**February**
- 1-2 Beat the Mid-Winter Blahs, CC Ag Center & CC Extension Office
Becky Ridgeway
Extension Educator
bridgewa@umd.edu

Amber Murphy
Extension Agent Associate
anmurphy@umd.edu

Kira Huber
Extension Agent Associate
khuber12@umd.edu

Lori Augustine
Administrative Assistant
loria@umd.edu

700 Agricultural Center Drive, ...  bridgewa@umd.edu
(410) 386-2760  extension.umd.edu/carroll-co...
CLASS INFORMATION SHEET -- BEAT THE MID-WINTER BLAHS
February 2, 2019 – Carroll County Ag Center

Due: November 2, 2018
Return to: Mail: Blahs, Carroll County Extension Office, 700 Agriculture Center, Westminster, MD 21157
Fax: 410-876-0132 Email: loria@umd.edu

Instructor Name: ______________________________ Email address: ______________________________
Address: ______________________________________
Telephone (Day): ____________________________ (Evening): ____________________________

Class Title: __________________________________________________________
I can teach this class__________
I cannot teach this class but have provided detailed instructions for someone else to teach_________

Preferred Time of Class: (Please Circle) Morning Afternoon
Preferred Length of Class (minimum ½ hour; maximum 1 hour OR all day): ____________________________

Classroom requirements or special needs or equipment: ____________________________

Do we charge for this class? Yes* ___________ No  __________ Class fee: ____________________________
*If yes, what fees will cover supplies for the class per person? To reduce fees in some cases, please consider listing in the class description what supplies participants should bring with them to the Blahs

Does the class have a minimum age? Yes ___________ No  __________ If so, what age? ____________________________

How many participants for this class? Minimum ___________ Maximum ____________

Class description -- describe the actual class, including supplies and/or equipment the participant should bring.
Please write on the back of this form.

Only original receipts will be accepted for reimbursement of supplies purchased. Indicate clearly which items on the invoice were purchased for your class with a total cost. Itemize on a separate sheet of paper if needed.

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CARROLL COUNTY 4-H CAMP YOUTH STAFF APPLICATION

[Please attach a current photo -- forms without photos will not be accepted!!!!]

All leaders must be 14 years or older as of June, 2019
Leaders-in-Training must be 12 years or older as of June, 2019

Name: ___________________________ Birth Date: __________________ Grade: __________
Address: __________________________ Email address: __________________________

Phone: ____________________________

Please furnish complete contact information for three references (NON-FAMILY MEMBERS).

- Name: ___________________________ Phone #: __________________
  Street: ___________________________
  City, State, Zip: __________________

- Name: ___________________________ Phone #: __________________
  Street: ___________________________
  City, State, Zip: __________________

- Name: ___________________________ Phone #: __________________
  Street: ___________________________
  City, State, Zip: __________________

We authorize the 4-H Youth Development Program, Carroll County Office, University of Maryland Extension, to contact the individuals listed as references.

Applicant signature: ___________________________ Date: ______________
Parent/Guardian signature: ___________________________ Date: ______________

University of Maryland Extension is collecting information in order to include you as an applicant for a 4-H youth camp staff position. If you do not provide the requested information, you may not be able to attend nor receive the appropriate information regarding this position. The information you provide may be shared with UME and short-term appointed volunteers or instructors. Information provided to UME may also be shared among offices within the University and within the University System of MD and outside entities as necessary or appropriate in the conduct of legitimate University business and consistent with applicable law. Because the University is a state-educational institution, such information may also be subject to disclosure under the MD Access to Public Records Act. Individuals may inspect and/or correct their personal information as provided by the "Public Records Act: and/or other applicable law or University policy.

All interviews will be scheduled between 10 a.m. and 7 p.m. Please check your DATE & TIME preference:

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<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
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<tr>
<td>Dec. 26</td>
<td>Morning</td>
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<td>Dec. 27</td>
<td>Afternoon</td>
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<td>Dec. 28</td>
<td>Evening</td>
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Please check your DATE & TIME preference:
6. Why would you like to become a youth staff member?

7. Explain your experiences working with children. What is the best thing about working with younger children?

8. What is the hardest part of working with younger children?

###
In completing and submitting this application, I understand that there is an obligation to attend and participate in the planned camp staff trainings. I understand that there will be a fee for me to attend the Camp Training Weekend and camp weeks.

Youth Signature: _________________________________________________

Parent/Guardian Signature: _________________________________________

Date: ________________________________

University of Maryland Extension programs are open to all and will not discriminate against anyone because of race, age, sex, color, sexual orientation, physical or mental disability, religion, ancestry, or national origin, marital status, genetic information, or political affiliation, or gender identity and expression.
1. I prefer to be (rank your preference beginning with #1 as your first choice):

_____ Small Group Leader (Leader will provide support and assistance to 16 to 18 youth campers at the Resident Camp. Youth staff members will work closely with camp youth coordinators, fellow youth leaders, and adult staff in coordinating all camp activities and programs.) Youth must be age 15 as of June, 2019.

_____ Craft Leader (Leader will select, plan, teach, and assist 16 to 18 youth campers during camp craft activities. Youth staff members will also assist the small group leader in coordinating all family activities.) Youth must be age 14 as of June, 2019.

_____ Recreation Leader (Leader will select, plan, teach, and assist 16 to 18 youth campers during camp recreational activities. Youth staff members will also assist the small group leader in coordinating all family activities.) Youth must be age 14 as of June, 2019.

_____ Leader-In-Training (Youth will provide leadership and guidance of a cabin of 15 campers, and assist their group’s leaders in coordinating all family activities.) Youth must be age 12 as of June, 2019.

2. I would like to be considered for the following setting:

_____ June 23-27 – residential camp dates for campers ages 8 to 11 years old
_____ July 8-12 – residential camp dates for campers ages 10 to 14 years old
_____ Either Residential Camp Week is fine
_____ Can/Will attend both residential camp weeks if appointed
_____ Day Camp (July 1-3, and/or August 7-9, 2019) – for campers ages 5 to 8 years old

3. Working with children – check those experiences you have had:

_____ Babysitting (indicated children’s ages - ________)  ____Junior Leader
_____ High School Child Development Classes  ____Day-Care Aide
_____ Nursery School or Church Nursery  ____Camp Staff Member other than 4-H
_____ Outdoor School Staff Member  ____Other … (explain):

4. Other skills you can offer to a camping program:

a. Do you hold a certified Red Cross First Aid Card? _______________ Exp. Date: ____________

b. Are you a Red Cross Certified Life Guard? ____________________ Exp. Date: ____________

c. Do you have a current CPR card? _____________________________ Exp. Date: ____________

d. Other … (explain):

5. Have you served as a Carroll County 4-H Camp youth staff member before? ____ Yes  ____ No

- If your answer is YES, what position(s) did you hold and for how many years?

- If you are a returning staff member applying for a new position this year, please attach a short written response explaining why you would like to be considered for this new position.
Tips for Completing Project Records

Here are some tips and helpful hints as you work on your project records.

Don’t forget that the following project records are required to show at the 2019 Carroll County 4-H/FFA Fair – ALL MARKET ANIMALS, Horse, Poultry, Rabbit, Garden and Photography

Remember to EXPAND on all of your answers. The more detailed responses you give help the reviewers understand your projects and what you learned and achieved through them.

1. **What goals did you set for your project this year and did you achieve them?**
   a. Explain three different goals you had for your project and expand on how you did or didn’t achieve them.

2. **What were four things you learned from completed this project this year?**
   a. Juniors and Intermediates – You only need to list 2 things you learned from your project.
   b. Seniors – Need to list 4 things you learned from your projects

3. **What is one thing you would like to improve or do differently with your project next year?**
   a. What is something that you want to improve on your project next year? Give an example on what you want to do differently on with your project.

4. **What I learned as a result of using this life skill...**
   a. Under each section (Head, Heart, Hand, Health) write the life skill you are using from the life skill wheel.
   b. Juniors and Intermediates need to write 1 life skill for each section. You will have one life skill for Head, one for Heart, one for Hand and one for Health.
   c. Seniors need to write 2 life skills for each section. You will have two life skills listed for Head, two for Heart, two for Hand and one for Health.

5. **Project Activities**
   a. Everyone needs to list project activities in how they relate to your project. This can be attending the Mid-Winter Blahs, Livestock Workshops, County or State Fair.

6. **Project Communications**
   a. Everyone MUST have some type of communication related to their project that you have given to at least 3 people who are not related to you.
   b. Example – if you are filling out a project record for Photography your communication needs to be something relating to Photography and not a speech related to building a birdhouse.

7. **Project Exhibits**
   a. Everyone must have exhibited their project at some event. This can include County or State Fair, a community or school event.
   b. List all exhibits separately. This includes all classes to be listed separately (example – Market Hog – you would list, Market Hog, Showmanship and Rate of Gain on 3 separate lines, not all together).

8. **Project Financial Section (General Project Records)**
   a. List all expenses related to your project and put a value on them, even if your parents paid for them, they still have a value associated to them.

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i. Example – If you baked a cake, you would list your ingredients (Sugar, Flour, Chocolate, etc. and the cost $13.50)

b. Income includes any premium checks you have received for your items. Remember to keep your copy of your premiums from the fair, this will tell you what your premiums were for each item you entered at the fair.

9. Supplemental Piece (GENERAL PROJECT RECORD FORM – REQUIRED)
   a. If you are completing a General Project Record you MUST include a supplemental piece. This is one additional piece of paper (8x11) attached to the end of your record. This can be a picture with a couple sentences written about your project or a story, crossword puzzle, etc. It needs to be something that related to your project.

10. ANIMAL PROJECT RECORDS
    a. Market Livestock Project Record Forms
       i. Table 1 – Information of Project Animal – This is REQUIRED to be completed. Make sure to fill in all information related to your animals. All animals you tagged should be included on this table, even if you didn’t show them. Remember to bring your totals down to the total line.
       ii. Table 2 and 3 – Include information on what you fed your animals and the cost of feeding those animals, along with other expenses you have had with your project including bedding, equipment, etc.
       iii. Table 4 – Health and Veterinary Expenses – Everyone should have something listed here. To show at the fair you had to have health papers, which would be listed on this table.
       iv. Table 5 – Sale Animal Income – List the information related to any animals you sold. This can be from selling at the fair or private sales.
       v. Table 6 – All Other Income – Include any other income from your animals. This could be premium monies, selling wool or hides, etc.
       vi. Financial Summary – Add up all of your income and expenses to see you have a profit or loss from your project.
    b. Poultry/Rabbit/Horse/Dogs Project Records
       i. Make sure to fill out tables related to your animal information, along with each table that related to your project. If you didn’t do something in the project (Example – Didn’t sell eggs), just put N/A in that table, so the project record reviewers know you didn’t just skip the table.
       ii. Make sure to include a Supplemental Piece (Check out guideline #9 for more information.

Make sure to have ALL SIGNATURES (4-H Member, Parent and Club Leader) a 4-H Educator will sign off on the forms when they are considered complete.

Also, if you have siblings that participate in the same projects, make sure your records are DIFFERENT. If they are the same, they will be returned to be redone.

There will be Project Record Workshops held at the Extension Office in the fall to help anyone with their project records. Check the Tribune for more information.

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Small Engine & Lawn Mower Workshop

After the Small Engine and Lawn Mower Contest, one question that is asked is “How can we prepare for the next contest?” There are also questions raised on naming parts of an engine or lawn mower and on material for studying for the contest. We will once again offer a workshop on the basics of small engine operation.

With the help of Shelby Althoff, teacher and FFA advisor at Francis Scott Key High School and Joe Linthicum, FSK FFA Alumni member, we are going to have a “hands on” workshop at Francis Scott Key High School on Saturday, December 8, 2018 from 9:00 AM to 2:00 PM...Registration Fee of $10.00, payable in advance, to Francis Scott Key FFA Alumni. Registration includes Lunch and supplies for the workshop. (Snow date: December 15, 2018)

Everything will be provided...Overhead Valve engines to disassemble and assemble, engine parts and tools to work with, L head to examine, and study material to take home. The best way to operate a lawn mower safely, any other small engine, string trimmer, chain saw, etc. is to know the basics of how an engine works. That is what this workshop is for. You do not need to know anything about an engine or lawn mower to come to this workshop. If you are someone that is gifted and know a lot about engines or lawnmowers, you are encouraged to come to this workshop to assist those that do not know as much. Joe Linthicum will be the instructor with assistance from others during the workshop. (Use the Lower parking lot and look for the sign)

All 4-H and FFA members are encouraged to attend this workshop and be up to date for next year’s Small Engine and Lawn Mower Contest at the County Fair. Mail check and registration to FSK FFA Alumni, c/o Joe Linthicum, P.O. Box 144, New Windsor, MD 21776 before November 21, 2018.

SMALL ENGINE & LAWN MOWER SAFETY SUPERINTENDENTS

Jason, Kevin, Sandy, Arthur and Teresa Ridinger Phone: 410-756-6198

Each person attending workshop:

NAME _________________________________________________

Phone: _____________________

Email: __________________________________________________

NAME _________________________________________________

Phone: _____________________

Email: __________________________________________________
SMALL ENGINE WORKSHOP

Location: FRANCIS SCOTT KEY HIGH SCHOOL

Date: DECEMBER 8, 2018 (SNOW DATE: DECEMBER 15, 2018)

Time: 9:00 AM to 2:00 PM LUNCH INCLUDED

Registration Fee: $10.00 Payable to Francis Scott Key FFA Alumni

PROPOSED AGENDA

8:30 to 8:55  CHECK IN
8:55 to 9:00  GREETINGS AND INTRODUCTIONS
9:00 to 9:30  INTRODUCTION TO SMALL ENGINES AND PRINCIPLES OF OPERATION
9:30 to 10:00  BASICS OF 2 CYCLE AND 4 CYCLE ENGINES
10:00 to 10:30  ENGINE PARTS AND TOOL IDENTIFICATION
10:30 to 10:40  BREAK
10:40 to 12:30  DISASSEMBLE AND ASSEMBLE OVERHEAD VALVE ENGINES
12:30 to 1:00  LUNCH
1:00 to 1:30  GENERAL CARE AND MAINTENANCE
1:30 to 2:00  TROUBLE SHOOTING, STORING, AND WRAP UP

FRANCIS SCOTT KEY FFA ALUMNI

P.O. BOX 144

NEW WINDSOR, MARYLAND 21776