AAMG EAB Meeting Minutes

1 October 2014

Actions

- **Mike**: Put schedule for intern classes on the web site.
- **Mike**: Update sample news release.
- **Mike**: Send names of interns to Scott Doran.
- **Joyce**: Contact those interested in Tawes and Ranger Meyers.
- **Joyce**: Email members regarding Seed Swap.
- **Joyce**: Contact Scott Doran regarding intern schedule.
- **Kay**: Update “Information for Project Chairs” and “Project Proposal” and send to EAB.

In attendance today were Mike Ensor, Joyce Dail, Sharon Smith, Rose Mary Swartwood, Harry DeLong, Carole Fullagar, and Kay Stringfellow.

Coordinator’s Comments

- The 100th Anniversary celebration for Extension Services will be Friday, October 24. Friday, October 24, 2014, 3:00 – 6:30 P.M., 97 Dairy Lane, Gambrills, MD 21054. All are invited to attend.
  - Light Refreshments and Homemade Ice Cream
  - RSVP Requested but not required – 410-222-3900
  - Giveaways
  - Pony Rides
  - 3:00 - 5:00 pm - PROGRAM DEMONSTRATIONS & DISPLAYS
  - 4-H Youth Development
  - Finance
  - Master Gardeners
  - Agriculture - Nutrient Management
  - 5:00 - 6:30 pm - WAGON TOUR OF SUNRISE FARM or SUNRISE FARM CORN MAZE
- **Mike** will have the new banners in time for the Open House.

Old Business

Project Liaison Reports

- Ask a MG has 3,800+ contacts for the year. Other projects were well covered in this month’s Newsletter.

Speaker Report

- The Speaker for October will be Frank Gowin on Pruning: Understanding the Science of Pruning. November’s speaker will be Chris Puttock, on Native Plants.
• **Note:** Location of the November meeting is pending, since St. Margaret’s Church needs their facility for a special program. Mike is checking to see if the church where we hold the Holiday Party is available.

### Tawes Garden

• Joyce has heard from five volunteers who are interested in beginning the Tawes project, to include Bonnie Pavlak (ID trees and shrubs), Cheri Lousteau (ID, plus other areas), Marilyn Kinkel, Sharon Smith, and Rose Mary Swartwood. Joyce will schedule a meeting with those interested in November and will contact Ranger Meyers for further planning and to invite him or his assistant to speak at the January meeting.

• As a reminder, Tawes is seeking AACoMG assistance with the following:
  - Collate paper records and develop a tree/shrub database in support of application for Level 2 Arboretum status
  - Develop a science-based curriculum for preschoolers, possibly to work in conjunction with Discover Nature Programs
  - Develop a practical invasives program with an educational component tied to identification for our site and followed up with physical removal
  - Investigate potential for developing e-materials and e-guides and a PowerPoint presentation for use by Tawes personnel
  - Adopt-a-Native-Habitat (there are three habitats in the garden: Eastern Shore, Mountain, and Coastal Plain) – evaluate status of the areas and develop a plan to address outstanding issues
  - Develop interpretive programming for public (e.g., lecture series on native plants, garden/yard stewardship, invasives, etc.)
  - Help develop better community and stakeholder connections and support
  - Serve as a member of the Board of the Friends of Tawes Garden

### Seed Swap

• As a first step to a Seed Swap, Joyce will email the membership to gauge interest, asking if members are interested in participating either by attending or by contributing seeds. The last seed swap in 2010 had a very poor turnout.

• Tentatively, the plan is to hold a seed saving workshop in September 2015, a “get the garden ready for spring” workshop in October 2015, a “cabin fever” garden planning workshop in early January 2016, and the seed swap in late January 2016.

### Project Chair Meeting

• The annual Project Chair Meeting will be held November 13, 6:30 p.m., at the Extension Office at the Dairy Farm. The Agenda is as follows:

  Welcome
  Introductions
• Project Chairs
• EAB Members

Buffet
Handouts
• Information for AAMG Project Chairs
• Year-End Project Report
• Project Success Story Report

Intern Rotation Schedule
Questions and Answers
Drawing for Attendance Recognition
Adjourn
• Year-End Reports will be due December 1. The EAB will review them at its December 3 meeting.

Intern Rotation Schedule

• The EAB discussed having a schedule for this year’s interns, basing it on the months during which each project is active. Interns will be assigned a specific month to participate in each project, but can swap to another time if necessary.
• The active months for each project were determined to be:
  o Apprentice Garden: March to September
  o Ask a MG: April to October
  o B&A Trail: March to October
  o Bay-Wise: March to October
  o Beekeeping: March to October
  o CEC: March, April, May, September, October
  o Composting: March to November
  o AA Co Fair: August, September
  o Dairy Farm: March to October
  o Hancock’s Resolution: April to October
  o Monastery: March to October
  o Woodland Garden: March to September
  o Wildflower Garden: April to October
  o Youth Garden at Arnold Elementary: April, May, June, September, October

Finances

• The EAB discussed issues regarding fund raising and the balance in the MG account. Much of the money in the account is obligated but not spent, such as the funds collected from brick sales, Bay-Wise donations, rental fees for St. Margaret’s and the holiday party.
• Joyce will ask the membership if they want to continue raffles at monthly meetings, since some members have indicated that we no longer need to supplement our income in this way. The EAB agreed unanimously to continue the raffles at the holiday party.
Time Tracking

- Many members have not yet entered any hours into the Time Tracking System. Please get them entered as soon as possible! Here’s the link to the Time Tracking System.