	4-1	H Club/Authorized Group	MONTHLY TREASU	JRER'S REPO	RT	
State the beginning balance: Date:		Checking:				
Income:						
Date	Received from	Description	Cash or	Amount	Account	
			Check #			
		Total amount rec	ceived for the month:			
Expenses:						
Date	Paid to	Description	Check #	Amount	Account	
	•	Total amount of exp	enses for the month:			
Add additio	nal sheet if needed.					
2. Indicate closing balance:		Checking:	Checking:		Total:	
Date:		Savings:	Savings:		(Checking + Savings)	
For <u>checkin</u>	g account, do the following	:				
	_	at have not shown up on the bank s	statement:			
	ct total of deposits not show ed balance should agree wit	ving up on bank statement:				
-		ipts, and cancelled checks (if applica	able).	-		
Prepared by:		Accepted by	Accepted by:			
Club Treasurer:		Club Preside	Club President:			
Date:		Date:				

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