

UNIVERSITY OF
MARYLAND
EXTENSION



This GUIDE is a print out of the on-line nomination form. ALL nominations must be submitted through the ON-LINE nomination portal by September 30th.

ON-LINE nomination portal is:

<https://go.umd.edu/4hvolunteernomination>

Award Nomination Form

The Maryland 4-H Volunteer Awards are designed to honor and recognize the support and dedication of adult volunteers that help youth learn, grow and thrive through 4-H. There are 12 state awards open for nominations, most of which are restricted to Certified UME 4-H Volunteers. There are a few designed to recognize partners and collaborators, such as the Friend of 4-H or Partner in 4-H awards. Check out the Award Requirements chart to help identify which award would be the best fit for a volunteer and what information will be asked in the nomination form.

Anyone can nominate a deserving individual for most awards. Individuals may only win one award per year and may only be an award winner in that category once in their career.

Prior to nominating, check the Previous Winners List to determine if a volunteer is eligible for the award.

To nominate, please follow these instructions:

1) Fill out the following award nomination form carefully, being sure to provide the correct information as it relates to that award.

2) Upload supporting documentation as required. A letter of support is required for Family of the Year Award as well as the Volunteer of the Year Awards.

Support Statement: This should be written by someone, other than a family member or the nominator, who is active in 4-H and knows the contributions of the nominated family. This could be a 4-H member, volunteer, extension employee, friend of 4-H, community leader, etc. Emphasis should be placed upon the family making a difference in their community and/or state through 4-H. Please have the individual writing the support statement include their name and title.

3) Submit when finished and download a copy of your nomination.

When you submit your nomination, a screen will appear that includes a summary of your nomination and a PDF download button. Be sure to save it, as you may resubmit it with updates the following year if the volunteer is not chosen for the award **this year**.

Volunteer of the Year Awards can only be submitted by Extension Educators.

Incomplete nomination packages will not be judged.

Nominator's Contact Information

First Name

Last Name

Email Address

Mailing Address

City

State

Zip Code

Phone Number

Select your 4-H County/City Program

- Allegany County
- Anne Arundel County
- Baltimore City
- Baltimore County
- Caroline County
- Carroll County
- Calvert County
- Cecil County
- Charles County
- Dorchester County
- Frederick County

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- Garrett County
- Harford County
- Howard County
- Kent County
- Montgomery County
- Prince George's County
- Queen Anne's County
- Somerset County
- St. Mary's County
- Talbot County
- Washington County
- Wicomico County
- Worcester County

Nominator Affirmation

I believe the information submitted in this nomination to be accurate to the best of my knowledge.

- I affirm
- I do not affirm

Nominator Permission

- I give my permission for the information contained in this awards nomination to be used as an example for others completing future award nominations. I understand that all or part of the nomination could be published on websites, promotional materials, or shared in a variety of media. Please be aware that no awards information will be shared without consent of the author as well as the award winner.
- I do not give permission for this nomination to be used as an example.

Provide basic information about the nominee.

Nominee's Contact Information

First Name

Last Name

Email Address

Mailing Address

City

State

Zip Code

Phone Number

Describe how the nominee's leadership has affected Maryland 4-H youth and/or the Maryland 4-H Program.

Include their years of service and specific leadership roles if known.

Years of service will be verified in 4-H Online if applicable to the award.

Provide a summary of the nominee's service, support and dedication to 4-H youth and the 4-H program that could be used in the recognition event program if selected.

Maximum length: 1,200 characters

Award nomination selection

Review [Awards Requirement Chart](#) as needed.

- Mylo Downey 4-H Leadership Award
- W. Sherrard Wilson 4-H Service Award
- Dorothy Emerson 4-H Citizenship Award
- Honorary 4-H Member Award
- 4-H Alumni Plaque Award
- Maryland 4-H Hall of Fame Award
- 4-H Family of the Year Award
- Maryland Friend of 4-H Award
- Maryland Partner in 4-H Award

- Dick Angus Spirit of 4-H Award
- Maryland 4-H Volunteer of the Year (Under 10 Years of UME Service) Award- Educator Nomination Only
- Maryland 4-H Volunteer of the Year (Over 10 Years of UME Service) Award- Educator Nomination Only

For the Mylo Downey 4-H Leadership Award

Describe in detail the nominee's leadership at the local, regional, state and/or national level and how it supported/promoted the development of leadership skills in 4-H youth, volunteers or others.

For the W. Sherrard Wilson 4H Service Award

Describe in detail the nominee's leadership at the local, regional, state and/or national level and how it supported/promoted service efforts or learning in 4-H youth, volunteer or others.



For the Dorothy Emerson 4-H Citizenship Award

Describe in detail the nominee's leadership at the local, regional, state and/or national level and how it supported/promoted citizenship projects or learning in 4-H youth, volunteer or others.



For the Honorary 4-H Member Award

Describe in detail the nominee's leadership and how they demonstrate the 4-H spirit, as if they grew up as a 4-H'er.



For the 4-H Alumni Plaque Award

Describe in detail the nominee's leadership, demonstration of 4-H spirit and what success in their career or life can be attributed to 4-H.



For the Maryland 4-H Hall of Fame Award

Please note that award winners for this award may be considered for nomination to the National 4-H Hall of Fame, but a separate nomination process is also available to consider individuals for this honor.

Volunteers for this award must have 15 years of service as a Certified UME 4-H Volunteer.

Years of service will be verified in 4-H Online.

Describe in detail the nominee's career accomplishments and 4-H spirit.



Describe in detail the nominee's character exemplified by evidence of 4-H involvement.

The **Maryland 4-H Family of the Year Award** must span at least two generations and include at least one active/current 4-H member and one active/current Certified UME 4-H Volunteer.

Youth membership and volunteer status will be verified in 4-H Online.

A statement of support is required to be submitted with this nomination by someone other than the nominator.

Youth Family Members

Names

Ages

Years in 4-H

Service (at all levels)

Citizenship (at all levels)

Leadership (at all levels)

Adult Family Members

Names

Volunteer Status

Years of Volunteer Service

Service (at all levels)

Citizenship (at all levels)

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Leadership (at all levels)

Describe in detail the contribution and affect this family has had on the local, regional, state or national 4-H Program.

Upload a pdf statement of support for the Family of the Year.

Statement of support is required to be submitted with this nomination by someone other than the nominator.

The **Maryland Friend of 4-H Award** is intended to recognize non-4-H individuals or groups with as little as one year of support to the program.

Describe in detail the services, resources, support or financial assistance provided by the individual or group and the benefit it has had on the 4-H Program.



The **Maryland Partner in 4-H Award** may be awarded to groups or organizations, even those with 4-H in their name for their financial or in-kind support.

4-H Clubs are NOT eligible for this award.

Describe in detail the financial support or in-kind assistance provided by the group or organization and the benefit it has had on the 4-H Program.



The **Dick Angus Spirit of 4-H Award** can only be awarded to an individual that has at least 15 years of service as an Extension professional and a significant number of years as a volunteer.

Volunteer service will be verified through 4-H Online. Extension service will be verified through ADO's office.

Describe in detail the nominee's accomplishments and contributions at the local, regional, state and national level.

The Maryland 4-H Volunteer of the Year (Under 10 years of Service) is an Educator Only nomination. Only 4-H Professionals employed by the University of Maryland Extension may submit a nomination for this award.

Volunteers must have at least five years of service.

Volunteer service will be verified through 4-H Online.

A statement of support is required to be submitted with this nomination by someone other than the nominator.

Provide detailed examples of the nominee's involvement in hands on learning with youth and the 4-H Program.

Describe any pertinent awards, honors or accomplishments.

Upload a pdf statement of support for the **Volunteer of the Year (Under 10 Years) Award**.

Statement of support is required to be submitted with this nomination by someone other than the nominator.

The Maryland 4-H Volunteer of the Year (Over 10 years of Service) is an Educator Only nomination. Only 4-H Professionals employed by the University of Maryland Extension may submit a nomination for this award.

Volunteers must have at least ten years of service.
Volunteer service will be verified through 4-H Online.

A statement of support is required to be submitted with this nomination by someone other than the nominator.

Provide detailed examples of the nominee's involvement in hands on learning with youth and the 4-H Program.



Describe any pertinent awards, honors or accomplishments.



Upload a pdf statement of support for the **Volunteer of the Year (Over 10 Years) Award**.

Statement of support is required to be submitted with this nomination by someone other than the nominator.

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