

4-H Club/Authorized Group:			Month & Year:	onth & Year:			
. State the beginning balance: Date:		State the beginning balance: Checking: Date: Savings:		Total: (Checking + Saving			
Income:							
Date	Received from	Description	Cash or Check #	Amount	Account		
		Total amount rec	ceived for the month:				

Expenses:

Date	Paid to	Description	Check #	Amount	Account
		Total amount of e month:	expenses for the		

Add additional rows if needed.

2. Indicate closing balance:	Checking:
Date:	Savings:

For checking account, do the following:

- Add total of outstanding checks that have not shown up on the bank statement:
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 - Adjusted balance should agree with bank statement: *Attach bank statement, receipts, and cancelled checks (if applicable).

Prepared by:	Accepted by:
Club Treasurer:	Club President:
Date:	Date:

The University of Maryland, College Park, (AGNR), (UME), (AES) programs are open to all citizens and will not discriminate against anyone because of race, age, sex, color, sexual orientation, physical or mental disability, religion, ancestry, or national origin, marital status, genetic information, or political affiliation, or gender identity and expression.



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Created By: Lacie Ashby, 4-H Educator; Jody Parrish, Administrativ The University of Maryland, College Park, (AGNR), (UME), (AES) color, sexual orientation, physical or mental disability. Hogo T, Hiles and expression. 4-H Club/Authorized Group:	programs are open to all citizens and will not discriminate against anyone because of race, age, sex, XryTREADSURGRAMS in Early, Betetic information, or political affiliation, or gender identity

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