# Prepared Speech Score Card

**Name_______________________________**  
**Unit____________________________**

**Title______________________________**

**Rating____________________________**  
*(Excellent, Very Good, Good)*

<table>
<thead>
<tr>
<th>POINTS TO CONSIDER</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. NATURALNESS (AT EASE)……………… 20</strong></td>
<td></td>
</tr>
<tr>
<td>• Waits for quiet before starting</td>
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<tr>
<td>• Offers no apologies</td>
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<tr>
<td>• Has sincere manner; enjoys sharing ideas</td>
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<tr>
<td>• Appears relaxed, not stilted</td>
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<tr>
<td>• Pauses naturally between ideas</td>
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<tr>
<td>• Show spontaneous, informal style</td>
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<tr>
<td><strong>2. ORGANIZATION…………………………25</strong></td>
<td></td>
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<tr>
<td>• Is well organized</td>
<td></td>
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<tr>
<td>• Develops points logically</td>
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<tr>
<td>• Uses illustrations from own experience</td>
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<tr>
<td>• Expresses own ideas and feelings</td>
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<tr>
<td>• Makes statements that are easily understood</td>
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<tr>
<td>• Presents original material</td>
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<tr>
<td>• Has good opening and closing remarks</td>
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<tr>
<td>• Prepares thoroughly</td>
<td></td>
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<tr>
<td><strong>3. DELIVERY………………………….……. 20</strong></td>
<td></td>
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<tr>
<td>• Poised and posture</td>
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<tr>
<td>• Pronunciation and articulation</td>
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<tr>
<td>• Projection (clear voice, volume, eye contact)</td>
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<tr>
<td>• Appropriate gestures</td>
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<tr>
<td><strong>4. CONTENT…………………………….........35</strong></td>
<td></td>
</tr>
<tr>
<td>• Statements are factually correct and up-to-date</td>
<td></td>
</tr>
<tr>
<td>• Audience learns about subject</td>
<td></td>
</tr>
</tbody>
</table>

**Time Used__________**  
**TOTAL_______________**

100

Juniors: 3 to 5 minutes  
* Intermediates and Seniors: 4 to 6 minutes

Updated for Extension name and logo change –AMT 2/2010