The following guidelines should be used by counties to help them establish a uniform and consistent process for approval of requests to move 4-H animal science project animals from location to location.

4-H project animals should be housed at a location that maximizes the 4-H member’s ability to be directly responsible for daily care of the animals.

- The preferred location to house 4-H project animals is at the home of the 4-H member.
- When project animals cannot be housed at the home of the 4-H member, the preferred locations would be at the home of a direct relative or an approved UME volunteer.
- Animals should be housed within the county of 4-H enrollment whenever feasible.
- 4-H project animals should not be housed at the residence of the person selling the 4-H member the project animal when that person has a vested interest in the competitive status of the animals in the show ring.

Suggested approval process:

- The 4-H member should complete the Maryland 4-H Livestock Registration Form and have a signed copy on file with the County Extension Office by the publicized deadline of ownership for each respective species. Notification of approval/non-approval should be provided to the member in a timely manner.
- When a change in location is required a written request should be submitted to the Extension Office and approved before the animals are moved from the location listed on the original Animal Registration Form.
- A predetermined group should review and act upon all requests.
- If the requested location is not approved, assistance to help secure an alternative location is recommended.