
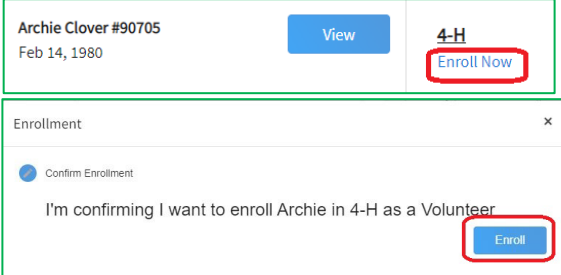
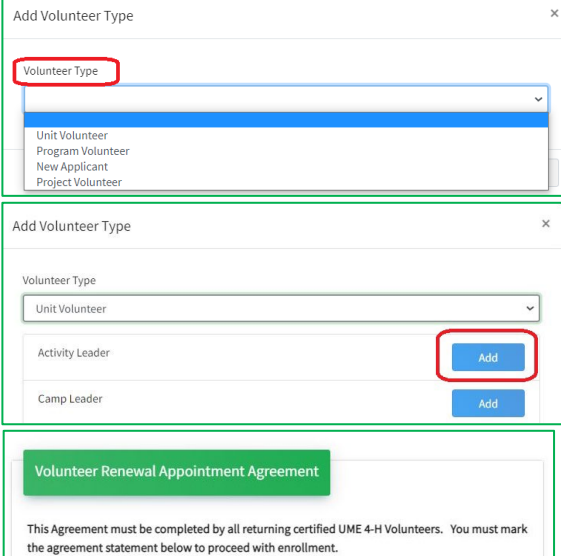
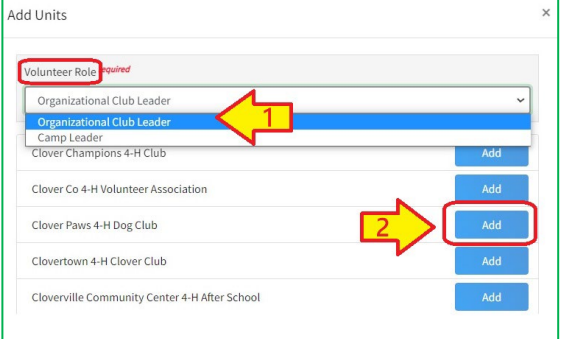
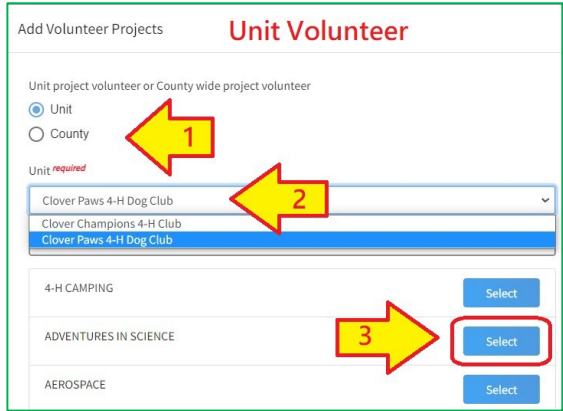
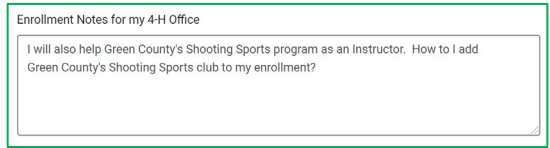
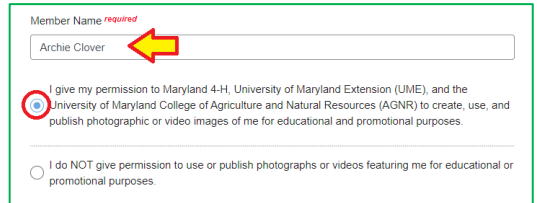
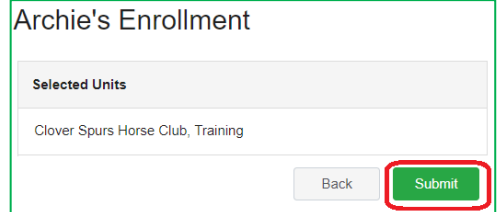
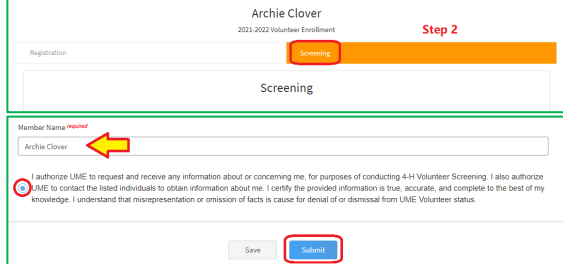
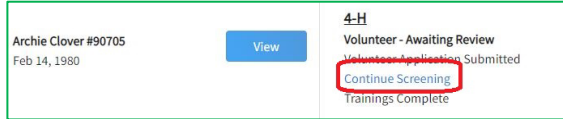


Returning 4-H Volunteer Enrollment

Quick Click Guide

<p>1. Log in to 4-H Online family profile</p> <ul style="list-style-type: none"> Log in ID is your family profile's email address Reset your password if needed Contact your local 4-H office if you need assistance 	 <p>The screenshot shows the 4-H Online login interface. The email field contains 'CloverFamily4H@email.com' and the password field is masked with dots. A 'Sign in' button is visible at the bottom.</p>
<p>2. Initiate Enrollment</p> <ul style="list-style-type: none"> Click Enroll Now link next to the Volunteer's name Click Enroll 	 <p>The screenshot shows a volunteer profile for Archie Clover #90705, born Feb 14, 1980. There are 'View' and '4-H Enroll Now' buttons. Below is an 'Enrollment' modal with a 'Confirm Enrollment' radio button selected and the text 'I'm confirming I want to enroll Archie in 4-H as a Volunteer'. An 'Enroll' button is at the bottom right.</p>
<p>3. Add Volunteer Role(s)</p> <ul style="list-style-type: none"> Click Select Volunteer Types Choose Volunteer type from dropdown menu <ul style="list-style-type: none"> Unit Volunteer – Club, Camp or In/After School Unit Leader Project Volunteer – Project Leader, Coach, Shooting Sports Instructor Program Volunteer – All other volunteer roles, for local or State 4-H program Click Add button next to Volunteer Role Sign & Accept Volunteer Renewal Appointment Agreement Repeat as needed 	 <p>The screenshot shows the 'Add Volunteer Type' process. A dropdown menu is open with 'Unit Volunteer' selected. Below are 'Add' buttons for 'Activity Leader' and 'Camp Leader'. A 'Volunteer Renewal Appointment Agreement' section follows, with a note: 'This Agreement must be completed by all returning certified UME 4-H Volunteers. You must mark the agreement statement below to proceed with enrollment.'</p>
<p>3. Select Units (<i>Unit Volunteers only</i>)</p> <ul style="list-style-type: none"> Click Select Units Select your Volunteer Role for the club/unit Click Add button next to 4-H club/unit name Repeat as needed Designate Primary Unit (if needed) 	 <p>The screenshot shows the 'Add Units' modal. A dropdown menu for 'Volunteer Role' is open, with 'Organizational Club Leader' selected. A yellow arrow labeled '1' points to this selection. Below is a list of units with 'Add' buttons. A yellow arrow labeled '2' points to the 'Add' button for 'Clover Paws 4-H Dog Club'.</p>

<p>4. Select Projects (<i>Project Volunteers only</i>)</p> <ul style="list-style-type: none"> Click Select Projects Identify whether you are a project leader for your 4-H club/unit or for your county* <i>*If you did not add a 4-H club/unit to your enrollment you will not see this option</i> Select 4-H club/unit for this project from dropdown menu Click Select button next to project name Enter Years in Project Click Add Sign Project Consent (if applicable) Repeat as needed 	
<p>5. Answer Enrollment Questions</p> <ul style="list-style-type: none"> Answer/update Volunteer's information All required questions must be answered before you can move to the next page Add Enrollment Note to local 4-H Office (optional) 	
<p>6. Sign Enrollment Consents</p> <ul style="list-style-type: none"> Read Code of Conduct and Publicity Release Type name in signature fields Click bubble next to agreement statements 	
<p>7. Submit Enrollment</p> <ul style="list-style-type: none"> Review information Use Back button to change selections Click Submit 	
<p>8. Complete and submit screening</p> <ul style="list-style-type: none"> Answer screening questions All required questions must be answered before you can submit your screening Click bubble next to agreement statement and type signature Click Submit 	
<p>9. To edit an Incomplete or Sent Back enrollment or screening</p> <ul style="list-style-type: none"> Open family profile to Member List Click Continue link next to Volunteer's name Click Resubmit link next to Volunteer's name 	



Maryland 4-H Online Handbook

Family Enrollment